

WEST FINLEY TOWNSHIP

Board of Supervisors Monthly Meeting

November 10, 2025

The West Finley Township Board of Supervisors held their monthly meeting on Monday, November 10, 2025 at 6:00 pm at the Township Office Building. All Supervisors were in attendance.

Other attendees included Melinda Duncan, Tracey Smith, Henrietta and Glenn O'Brien, Clair Hagan, Tim Moore, Heather Martin, Donna Capezzuto, Mark Sibert, Rick Davis, Craig and Colleen Lindley, Mark Adams, Bill Riggle, Tracey Shaulis, Tim Sloane, Joe Spine, Rick Kayln, and Denise Blum.

CALL TO ORDER

Chairman Martin called the meeting to order at 5:58 pm.

READING OF PRIOR MEETING MINUTES

The minutes from the October monthly meeting and Annual Budget meeting were previously emailed to the Supervisors. *The motion to approve the minutes from both meetings was made by Vice Chairman Pritt and seconded by Chairman Martin. All in favor, Ayes: 3, motion carried.*

UNFINISHED BUSINESS

In response to the advertisement request for proposals, the Township received two pension plan packets to review. The information in these packets was very detailed. To allow for sufficient time to examine the information, the topic was tabled by Chairman Martin until the next monthly meeting.

NEW BUSINESS

The proposed Budget for 2026 was completed. An advertisement needs to be placed in the Observer Reporter per the requirements of the Second Class Township Code. The proposed Budget must be available for public inspection for twenty (20) days before adoption. *Vice Chairman Pritt made the motion to place the notice for advertisement. Chairman Martin seconded the motion. All in favor, Ayes: 3, motion carried.*

The Township's contract with Cintas uniform services will expire in December 2025. Due to several issues with the company, the Secretary researched alternative options. A quote was received from Vestis Supplies. Uniform prices, including garment insurance, are less with Vestis than with Cintas. *Chairman Martin motioned to change services from Cintas to Vestis. Supervisor Yankovich seconded the motion. All in favor, Ayes: 3, motion carried.*

A Heavy Road Use application was submitted by Raymond Miller, of R & L Lumber, for logging on Walnut Valley Road. All fees have been paid in full. *Chairman Martin motioned to approve the application. Chairman Pritt seconded the motion. All in favor, Ayes: 3, motion carried.*

CNX submitted applications for a Heavy Road Use permit for Beryl Avenue and Township Road Occupancy permits for Slemmons Road and Beryl Avenue. These permits are needed for the expected construction of well pad, WFN13. These roads will be accessed by heavy vehicles and equipment while also needing open cuts for temporary access roads and temporary rock construction entrances. All fees have been paid in full. *Chairman Martin motioned to approve the Heavy Road Use permit and Township Road Occupancy permits for CNX. Vice Chairman Pritt seconded the motion. All in favor, Ayes: 3, motion carried.*

CNX also requests the Supervisors' signatures on a Highway Occupancy Permit for PennDOT for this new well pad. This permit will grant CNX access to Burnsville Ridge Road, a state-maintained road. *Chairman Martin motioned to approve and sign the HOP permit. Supervisor Yankovich seconded the motion. All in favor, Ayes: 3, motion carried.*

WEST FINLEY VFC REPORT

Mark Sibert presented the Board with the Volunteer Fire Company report for October. They have responded to 303 calls to date.

PUBLIC WORKS REPORT

The Pennsylvania Department of Environmental Protection approved repairs on the Walnut Valley Crossing.

TOWNSHIP REPORT

The PA State Police report was submitted to the Board prior to the meeting. There were eight (8) calls in October.

K2 Engineering Inc. submitted their monthly report as well. No permits were issued. The Township should have some information regarding the status of LSA grants by the end of November.

There were also NOIs received from CEC Engineering and DEP for Tunnel Ridge's panel 29.

ADMINISTRATIVE ITEMS

The financial reports for all the Township accounts were presented, including balances from the October 2025 bank statements. This report was reviewed along with the QuickBooks reconciliation reports for each account. The Board also examined an itemized list of current expenditures for payment in November. *The motion to approve the financial statements and payment of the expenditures was made by Chairman Martin and seconded by Supervisor Yankovich. All in favor, Ayes: 3, motion carried.*

PUBLIC COMMENT

Tracey Smith inquired about the Covid account. This account was set up to receive federal funds (American Rescue Plan Act) for covid relief. The money was used to buy a new medic for the Volunteer Fire Company. PLGIT suggested keeping the account open in the instance of additional federal funding. The account is not used for any expenditures but does gain interest on a monthly basis.

Melinda Duncan suggested the purchase of a generator for power outages at the office and garages.

ADJOURNMENT OF MEETING

Chairman Martin adjourned the meeting at 6:43pm.