

West Finley Township

Board of Supervisors Monthly Meeting

Monday, April 13, 2026

The Board of Supervisors of West Finley Township held their monthly meeting on Monday, April 13, 2026, at 6:30 p.m. at the West Finley Township building. Supervisors Melinda Duncan and Mark Adams were in attendance. Secretary Treasurer Cindy Kuhn and Assistant Secretary Treasurer Mary Eileen Dindal were in attendance. Solicitor Jim Liekar was in attendance.

Also in attendance were Mark Sibert, Steve Emery, Brandon Gray, Tracey Smith, Mark Smith, Tracey Shaulis, Ed Ritsko, Claire Hogan, Tim Moore, Rick Davis, Ian Martin, Al and Angela Lash, Jeff and Jackie Hemmis, Dave Kuhn, Jean and Herbert Morris.

The Call to Order was made by supervisor Melinda Duncan at 6:30 p.m.

Approval of Prior Meeting Minutes

Motion to approve prior meeting minutes of March 9, 2026, by supervisor Melinda Duncan, seconded by supervisor Mark Adams. All in favor, ayes, 2 – motioned carried.

Spring Bids

A total of 3 Spring Bids were opened and read at 6:30 p.m. by supervisor Melinda Duncan. Bids were as follows; first bid was from Bruceton Petroleum for Diesel fuel (3.884/gallon at 7,00 gallons for \$27,188.00) second bid was from Stuck Enterprises for Diesel fuel (7,000 gallons at \$3.88 for \$27,160.00), third bid was from Greer Industries for Aggregate (#57- 1500 tons at \$32.00 for \$48,000.00, #8 -100 tons at 53.25 for \$5,325.00, #67- 2,000 tons at \$32.00 for \$65,000.00).

Motion by Mark Adams to accept the Spring Bid submitted by Greer Industries. Second by Melinda Duncan. All in favor, ayes, 2 – motion carried.

Motion by Melinda Duncan to accept the Spring Bid submitted by Stuck Enterprise. Second by Mark Adams. All in favor, ayes, 2-motion carried.

Public Comment

Comments were made about burning ban and when to burn after 4 and weekends, Questioned about tabled payroll. Melinda stated that since it was tabled, we must bring it back for action. Questioned about what roads will be tar and chipped. Has not been determined Question about reading of previous meeting minutes. Advised will be posted on the website after the meeting and have been approved.

Discussion about tires leaving at the fire department if they can bring them to the township.

Dumpsters will be left at the firehall after 4.

Slips in the roads are getting worse. Was advised there is a number to call 1800roads to complain.

Unfinished Business

Announced Spring cleanup days – 4/24-4/25 8am-4pm Tires will be taken at the township building only. 3 tires free per resident. Each additional tire is 3.00 a tire.

Motion by Melinda Duncan to make Cindy the township voter representative at the PSAT convention. Second by Mark Adams. All in favor, ayes, 2-motion carried.

Tabled from the March 9 Meeting. No action on outsourcing payroll. Removed from the table.

Tabled from February 9 meeting. Locks and security changes. No action taken. Removed from the table. Melinda advised that anyone having a key sign a form.

Personnel

Auditors Pay to increase from \$10.00. Motion by Melina Duncan second by Mark Adams to table it till January. All in favor, ayes, 2-motion carried.

Mark Adams motion to accept Dave Pritt resignation. Seconded by Melinda Duncan. All in favor, ayes, 2-motion carried.

Motion by Melinda Duncan to appoint Brandon Gray as third supervisor for remaining term. Second by Mark Adams. All in favor, ayes, 2-motion carried. Auditors to set full time working supervisors pay.

New Business

Hiring a CPA for 2025 Audit. Three bids for CPA. First bid was Cypher and Cypher with the bid of \$8,950.00. second bid was William Grimm with the rate of \$2,625.00. Third bid was Turnley and Roberts with the rate of \$6,000.00. Motion by Mark Adams to accept William Grimm to do the 2025 Audit. Second by Melinda Duncan. All in favor, 2-motion carried.

Motion by Mark Adams to approve Columbia Gas and CNX Heavy Road Usage Permits. Second by Brandon Gray, all in favor, 3-motion carried.

Voting poll is one now and will be in the township. The first bay was requested instead of the conference room. It was discussed to keep the voting in the conference room. Also, when given a key they must sign a form.

Announcement made that PennDOT will be conducting traffic counting on Miller creek road from March 2 to November 19, 2026/

West Finley VFC

Mark Sibert presented a total of 35 calls for the month of March, 5 of which were grass fires. Being the Emergency Management Supervisor, he is actively engaged in completing training and educational courses.

Mark Sibert stated the fire department will type up recommendations to post on the website for burning.

State Police Report

No report was received at this time.

K-2 Engineering Report

K-2 Report read by Melinda Duncan. Permits are issued 1-for Zoning for shed, and 2-addition with porch and roof.

Road Foreman Report

Report given by Road Foreman Ian Martin regarding Geo Tech engineering on Spotted tail. Geo tech estimated for the engineer part.

Request that K2 engineering draw plans for a Salt Shed. Needs Submitted by June 30, 2026.

Motion by Mark Adams to approve Geo tech engineering on Spotted Tail Road to apply for the grant. Second by Melinda Duncan, all in favor, ayes, 3 – motioned carried.

Secretary Report

Bank statements were read and motioned for approval by Melinda Duncan, second Mark Adams, all in favor, ayes, 3 – motion carried.

Motion to pay outstanding bills by Mark Adams, second by Melinda Duncan, all in favor, ayes, 3 – motioned carried.

Administrative Report

CD renewal Motion by Melinda to move CD to 5 months at Community Bank. Second by Brandon, all in favor, ayes, 3-motion carried.

Adjournment

Motion to adjourn by Melinda Duncan second by Mark Adams, all in favor, ayes, 3 – motioned carried.